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|  |  |  |  |  |  |  | УТВЕРЖДАЮ |
|  |  |  |  |
|  | (организация) |  | (должность) |
|  |  |  |  |  |  |
|  | (структурное подразделение) |  | (подпись) |  | (расшифровка подписи) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | (дата) |
|  |  |  |  |  |  |  |  |  |
|  | **Акт на списание № \_\_ от \_\_.\_\_.20\_\_ г.** |
|  |  |  |  |  |  |  |  |  |
|  | Настоящий акт составлен о том, что нижеперечисленные материалы израсходованы в полном объеме. |
|  | Цель расхода: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | **№** | **Наименование** | **Единица измерения** | **Количество** | **Цена** | **Сумма** | **Причина списания** |
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|  | 1 |  |  |  |  |  |  |
|  | 2 |  |  |  |  |  |  |
|  | 3 |  |  |  |  |  |  |
|  | 4 |  |  |  |  |  |  |
|  | 5 |  |  |  |  |  |  |
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|  |  |  |  |  | **Итого:** |  |
|  |  |  |  |  |  |  |  |  |
|  | Всего по настоящему акту списано материалов на общую сумму: **\_\_\_\_\_\_**руб. |
|  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ рублей \_\_\_ копеек** |  |
|  | (Сумма прописью) |  |  |  |  |  |  |
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|  | Председатель комиссии: |  |  |  |  |  |
|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |

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|  | Члены комиссии: |  |  |  |  |  |
|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |

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|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |

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|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |