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|  |  |  |  | |  | |  |  | | УТВЕРЖДАЮ | | | | | |
|  |  | | | | |  | | | |  | | | | | |
|  | (организация) | | | | |  | | | | (должность) | | | | | |
|  |  | | | | |  | | | |  | | |  |  | |
|  | (структурное подразделение) | | | | |  | | | | (подпись) | | |  | (расшифровка подписи) | |
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|  |  | |  | |  | |  |  | |  | (дата) | | | | |
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|  | **Акт на списание № \_\_ от \_\_.\_\_.20\_\_ г.** | | | | | | | | | | | | | | |
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|  | Настоящий акт составлен о том, что нижеперечисленные материалы израсходованы в полном объеме. | | | | | | | | | | | | | | |
|  | Цель расхода: | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | |
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|  | **№** | **Наименование** | | | **Единица измерения** | **Количество** | | | **Цена** | | | **Сумма** | | | **Причина списания** |
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|  | 3 |  | | |  |  | | |  | | |  | | |  |
|  | 4 |  | | |  |  | | |  | | |  | | |  |
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|  |  |  | | |  |  | | | **Итого:** | | |  | | | |
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|  | Всего по настоящему акту списано материалов на общую сумму: **\_\_\_\_\_\_**руб. | | | | | | | | | | | | | | |
|  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ рублей \_\_\_ копеек** | | | | | | | | | | |  | | | |
|  | (Сумма прописью) | | | |  | |  |  | |  |  |  | | | |
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|  | Председатель комиссии: |  |  |  |  |  |
|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |

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|  | Члены комиссии: |  |  |  |  |  |
|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |

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|  |  | (должность) |  | (подпись) |  | (расшифровка подписи) |